

STAGES

Position: Theater Production Mentee (Two mentees will be hired for the 2324 season)

Reports to: Production Manager and Technical Director/Stages Mentor

Direct Reports: None

Indirect Reports: None

Status: Full time, non-exempt, Work periods vary pending production schedules, primarily afternoons, evenings and weekends. Term Aug 14, 2023 - May 15, 2024 (flexibility available)

Compensation and Benefits: \$15.00 hourly, PTO and Paid Holidays

The Stages Mentor/ Mentee program is centered around increasing the diversity and accessibility of theater technicians by providing a specific, paid opportunity for those who have been traditionally excluded from positions in technical theater. We recognize the extreme inequities created by unpaid/ underpaid internships in our field that have disproportionately affected BIPOC, Trans, Neurodivergent and other traditionally marginalized people. This program welcomes all emerging artists to apply, including those who identify as members of traditionally underrepresented groups.

As a Mentee at Stages you will learn something new every day. You will work in all production shops: building scenery, props, and costumes, painting, and in audio/video/lighting departments: hanging and focusing lights, patching in audio cable, circuiting lighting fixtures, LEDs etc. You will be present at Technical Rehearsals, be a part of four show run crews throughout the season, and assigned various duties in every technical discipline.

About us

Stages makes plays and tells stories that invite everyone to live more deeply and love more boldly. We produce a broad scope of plays and musicals ranging from jukebox musicals and family entertainment to world premieres and new work by emerging writers.

Stages was founded in 1978 and we've grown to become Houston's sixth largest nonprofit performing arts producer and the largest outside the downtown theater district. We perform year-round with an average of 12 productions and 75,000+ visitors each season. In January 2020, we opened our new \$35.4 million three-theater home, The Gordy.

We're a welcoming, collaborative culture that encourages each staff member to take initiative, share ideas and help shape the organization. Working at Stages hits the sweet spot between struggling startup and corporate behemoth.

About you

You're a collaborator who enjoys detailed work amongst artists. You are ready to take on any challenge that comes your way. The implementation of theater technology with art excites you. Your ability to switch gears in a moment's notice engages you. You have a passion for learning.

What you'll do at Stages

- Report to Mentor and Technical Director for Job Duties as assigned each day
- Attend one on one workshops in technical theater and arts administration
- Work in the scene shop building and painting scenery, etc.
- Work in the Audio, Visual, and Lighting Departments: hanging and focusing lights, patching audio cable, circuiting lighting fixtures, etc.
- Work in the costume department: Building and maintaining costumes
- Work in the properties department: Assisting with the creation of props
- Be present for all show technical rehearsals
- Be a member of the run crew for four shows during your time at Stages. One show in each of the three performance spaces
- Complete Mentee goal tracking document. Review and update with the Mentor quarterly.
- Monthly advisory meetings with Inclusion, Engagement, and Training Director
- Additional duties as assigned

To excel in this job, you'll need

- Background in technical theater with less than a year of professional experience.
- Ability to frequently carry, push, and lift various theater equipment
- Passion for working on a team
- To ask questions frequently and unabashedly

This is important

Stages is committed to advancing equity, diversity and inclusion. We are committed to creating and maintaining a safe creative environment for staff, artists and our community. We know that through discussion and expression we can continue to promote change in a positive direction. We believe that diversity on and off stage is important. We are committed to bridging cultural gaps and creating an environment of inclusion and equity for all. It is our intent to provide equal opportunities to all who may apply. We welcome every race, color, religion, sex, sexual orientation, national origin, age, genetic makeup, gender identity or expression, disability, veteran status and thinking style.

Our hiring process

First, send us some information about yourself—please include an introduction to help us understand who you are and why you're right for this position (eg: cover letter, email, personal statement, video) as well as anything you think might be helpful to understand your background, experience, and skills. This could include a resume, event materials, writing or other work samples, personal website, LinkedIn profile, etc.

Human Resources

Stages

800 Rosine St.

Houston, Texas 77019

humanresources@stageshouston.com

If we think you might be a good fit, we'll contact you to schedule an introductory interview with members of our team and the Stages Mentor. This conversation will help us learn about you, share more about the job and Stages, and answer your initial questions. From there, we

may also invite you to talk with other staff members from positions across the organization so that you have an opportunity to explore Stages' culture and work environment, and we can get a sense of what you'll bring to the team.